



Welcome

**Loudoun Workforce
Resource Center**

Hours of Operation



Monday, Tuesday, Thursday and Friday: 9:00 a.m. to 4:30 p.m.*

Wednesday: 9:00 a.m. - 12:30 p.m.

***Exception: First Friday of every month: Opens at 1:00 p.m.**



This center was developed as a
resource for our community.



We are here to assist you!



Center Tour



- Our Mission
- Employment Services
- Job Search Resources
- Additional Resources and Services
- How It Works
- Participating Partners



Our Mission

- To provide quality services to job seekers and employers
- To be responsive to customer needs
- To connect customers with community resources



Available Resources



Job Search

- Local job leads & Free newspapers
- Computers, Fax & Copy machines

Workshops

- Career readiness workshops
- Online self-paced software tutorials
- Mock interviews

Resume

- Resume resource materials
- Resume assistance & critique available

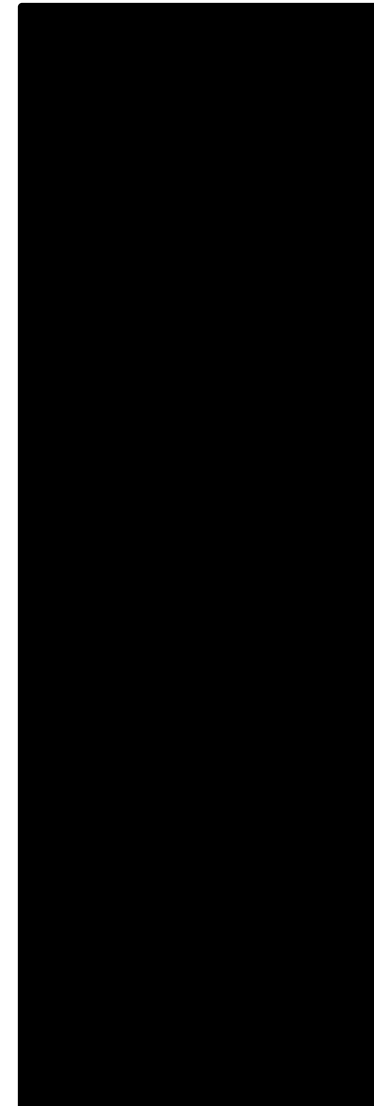
Partners



well connected



- The VA Department of Rehabilitative Services (DRS)
- Northern VA Community College (NOVA)
- Loudoun County Public Schools- Adult Education
- Loudoun County Department of Family Services
- VA Employment Commission
- Job Corps
- Service Source
- Northern VA Workforce Investment Board
- Opportunities, Alternatives and Resources of Fairfax County, Inc. (OAR)
- Loudoun Aftercare Program
- Office of Transportation Services
- Northern VA Resource Center for Deaf & Hard of Hearing Persons



Job Leads



you're hired

- Two up-to-date job announcement boards
- Meet The Employers (MTE) events monthly
 - On-site recruiting
- Free Newspapers and employment guides
- Weekly Job Club Meetings



Training



skill development



- No-cost workshops offered weekly
- Basic computer skills training
- Interactive computer based learning
- Information sessions
- WIA orientation
- Career readiness
- Self-help

Workforce Investment Act



skill attainment

- Funds employment training
- Increase employment and earning potential
- Increase educational and occupational skill
- Reduce dependency on welfare
- Enhance the productivity and competitiveness of the economy



Education Opportunities



Find Information about how to:

- Finish High School
- Learn a New Occupation
- Upgrade Job Skills
- Improve Basic Skills in Reading, Writing, & Math
- Learn English for Speakers of Other languages



Disability Services



- Do you have a physical or mental disability that makes it hard to get or keep a job?
- Would workplace accommodations help you perform well and keep a job?

Make an appointment with a counselor at this site to answer your questions.



How It Works



- Use the self-directed resources in the Employment Center
- Ask employment specialists to help you with information, referral to services, and developing a job search strategy
- Sign up for workshops at the information desk
- Ask any staff member for assistance



Thank You!



- Thank you for visiting our One-Stop Employment Center
- Please complete a customer comment survey on the computer or on a card during your visit
- We want to hear what you think about our services

